2014-15

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institution will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to details the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the result of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the academic year. For example, July 1, 2012 to June 30, 2013)

Part-A

I. Details of the Institution

1.1   Name of the Institution | Arts, Science and Commerce College, Ambad Dist. Jalna

1.2   Address Line 1 | Near Govt. ITI College

        Address Line 2 | Jalna- Beed Road

        City/Town | Ambad

        State | Maharashtra

        Pin Code | 431204

        Institution e- mail address | mssambad@gmail.com

        Contact Nos. | 9422219641, 9423938577

        Name of the Head of the Institution | Dr Bhagwat J Katare

        Tel. No. with STD Coode | 02483-220044, 220015

        Mobile | 09422219641

        Name of the IQAC Coordinator | Dr Milind B Pandit

        Mobile | 9422713129

        IQAC e-mail address | mssambad@gmail.com

1.3   NAAC Track ID (For ex. MHCOGN 18879) | MHCOGN11214

1.4   NAAC Executive Committee No. & Date: | EC/32/208 (03 May 2004)

1.5   Website address: | www. mssambad.co.in

        Web- link of the AQAR: | www. mssambad.co.in/AQAR14-15.pdf

1.6   Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	70.45	2004	2004-2009

1.7	Date of Establishment of IQAC:	14/06/2005

1.8	AQAR for the year	2014-15

1.9   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by the NAAC.

     i.   AQAR 2011-12 (20/03/2017)

     ii.   AQAR 2012-13 (20/03/2017)

     iii.   AQAR 2013-14 (20/03/2017)

     iv.   AQAR 2014-15 (20/03/2017)

1.10   Institution Status

University	☒	State	☑	Central	☒
Deemed	☒	Private	☒		

Affiliated College		Yes	☑	No	☒
Constitute College		Yes	☑	No	☒
Autonomous college of UGC		Yes	☑	No	☒

Type of Institution

Co-educational	☑	Men	☒	Women	☒
Urban	☒	Rural	☑	Tribal	☒

Financial Status

Grant-in-aid	☑	UGC 2(f)	☑	UGC 12B	☑
Grant-in-aid + self financing	☑	Totally self financing	☑		

1.11   Type of Faculty/ Programme

Arts	☑	Science	☑	Commerce	☑
Law	☒	Phys Edu.	☒	TEI(Edu)	☒
Engineering	☒	Health Science	☒	Management	☒

Other (Specify)	BCA, MA (Marathi)

1.12 **Name of the Affiliating University**

Dr Babasaheb Ambedkar Marathwada, University, Aurangabad

1.13 **Special status conferred by Central /State Government – UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/ Central Govt. /University	-		
University with Potential for Excellence	UGC-CPE		-
DST Star Scheme	UGC-CE		-
UGC Special Assistance Programme	DST-FIST		-
UGC-Innovative PG Programmes	Any other		-
UGC-COP Programme	-		

2. **IQAC Composition and Activities**

2.1 **No. of Teachers** | 09 |

2.2 **No. of Administrative/ Technical Staff** | 01 |

2.3 **No. of Students** | 01 |

2.4 **No. of Management representatives** | 01 |

2.5 **No. of Alumni** | 01 |

2.6 **No. of any other stakeholder and**

Community representatives | 01 |

2.7 **No. of Employers/ Industrialist** | 01 |

2.8 **No. of other External Experts** | 02 |

2.9 **Total No. of Members** | 16 |

2.10 **No. of IQAC meeting held**

2.11 **No. of meetings with various stakeholders No.** | 01 | **Faculty** | 04 |

Non-teaching Staff Students | 01 | **Alumni** | 01 | **Others** | - |

2.12 **Has IQAC received any funding from UGC during the year?** Yes ☒ No ☑

If yes, mention the amount

2.13 **Seminars and Conferences (only quality related)**

(i)   No. of Seminars/ Conferences/ Workshop/ Symposia organized by the IQAC

| Total Nos. | - | International | - | National | - |

State | - | Institutional Level | - |

(ii) Themes [   ]

2.14   Significant Activities and contributions made by IQAC

2.15   Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the years towards quality enhancement

and the outcome achieved by the end of the year*

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome appearing around by the end of March

Plan of Action	Achievements
Completion of Women's hostel extension work	The extension work was successfully completed
Completion of Shooting Range Hall	The Shooting Range Hall construction work came to a successful close

* Attach the Academic Calendar of the year as Annexure.

2.15   Weather the AQAR was placed in statutory body: Yes [   ]   No [   ]

Management   Syndicate   any other body

Provide the details of the action taken

The Annual Quality Assurance Report (AQAR) of the IQAC

2014-15

Matsyodari Shikshan Sanstha's

Arts, Science and Commerce College, Ambad

Dist. Jalna MS — 431 204

Affiliated to

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

(NAAC Accredited at B Level)

To

NAAC
National Assessment and Accreditation Council Bangalore

Criterion – I

Curricular Aspects

1.1 Detailed about Academic Programmes

Level of the Programme	Number of existing Programme	Number of programmes added during the year	Number of self-financing programme	Number of Value added/ Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	04	-	04	03
Others	-	-	04*	-
Total	**09**	-	**10**	**03**

* Home Science, Physical Education, Psychology and Computer Science are the subjects being run as self-financing subjects

Interdisciplinary	-	-	-	-
Innovative	04	-	-	03

1.2 (i) Flexibility of the Curriculum:

CBSE ☒ Core ☑   Elective option ☑   Open option ☑

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☑   Parents ☑

Employers ☑   Students ☑

1.4 Whether there is any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

> The revision or update of regulation or syllabi has been the sole privilege of the affiliating university. However, some of the faculty members have represented the college at the Board of Studies of the university. The faculty members representing the Board of Studies of the affiliating university have been active participants in the process of revision or update of the syllabi.
>
> Dr D U Mote who has chaired the Board of Studies in Sociology of the affiliating university, introduced the **50 marks pattern** and the new syllabus, for the SYBA course, indicated below:
>
> a) **Problems of Rural India (Education & Health, Rural Economy, Major Issues of Development)**
> b) **Contemporary Urban Issues**
> c) **Population of India**
> d) **Sociology of Development**

1.5 Any new Department/ Centre introduced during the year. If yes, give details. **N.A.**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professor	Associate Professor	Professor	Others
21	14	07	-	-

2.2 No. of permanent faculty with PhD   14

2.3 No. of Faculty Positions Required(R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Other		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of guest and visiting faculty and temporary faculty   -   16   25

2.5 Faculty participation in conference and symposia:

No. of Faculty	International level	National level	State level
Attended	05	12	02
Presented papers	05	16	01
Resource Persons	01	02	-

2.6 Innovative processes adopted by the institution in Teaching & Learning

1. Extempore discussions held; 2. Role play given to the students; 3. Power point presentations used in the class room; 4. Educational tours arranged for the students; 5. Posters and models make exercises allotted to students; 6. Interactive and participatory approach to the students adopted; 7. Journals, newspapers, charts, audio-visual aids, etc. used in the class room; 8. Visits to various live matches/ games arranged for students; 9. Group discussions and group debates arranged.

2.7 Total No. of actual teaching days during this academic year   185

2.8 Examination / Evaluation reforms initiated by the institution

1. The college always puts constructive suggestions to the affiliating university when it comes to examination/evaluation reforms.
2. The college conducts the central assessment programme (CAP) on its campus.
3. The college has functioned as the distributor of question papers of the university examinations within the radius of Ambad and Ghansawangi tehsils.
4. The college makes photocopy of the answer book to the students registering their grievance.

2.9 No. of faculty members involved in curriculum restricting/ revision/ syllabus development as a member of Board of Study/ Faculty/ Curriculum development workshop

02	02	-

2.10 Average percentage of attendance of students   85.12

2.11 Course/ Programme wise Distribution of pass percentage

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I%	II%	III%	Pass
B.A.	88	1.13	63.63	3.40	-	68.18
B.Sc.	75	22.66	12.00	-	-	34.66
B.Com	151	14.57	52.98	-	-	67.55
B.C.A.	24	33.00	67.00	-	-	100
M.A.	-	-	-	-	-	78.00

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning process:

1. The IQAC conducts a regular review and follow-up of the work carried out by the faculty members and the members on the non-teaching personnel of the college and administers required suggestions and instructions to the members.
2. The IQAC calls meetings, conducts interaction with the overall personnel of the college and offers suggestions and instructions to them.
3. The IQAC makes an assessment of the feedback on the college personnel and management and settles the issues if any.
4. The IQAC regularly counsels the faculty members and other the personnel as per requirement

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programme	Number of faculty benefited
Refresher courses	-
UGC-Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	04
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter school, Workshop, etc.	04
Others	01

2.14 Details of Administrative technical staff

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent position filled during the year	Number of position filled temporarily
Administrative Staff	32	08	-	-
Technical Staff	17	10	-	-

Criterion –III: 2014-15

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/ Promoting Research Climate in the institution

The IQAC has always taken proper initiatives to sensitise or promote research climate in the institution. For example, it asks the faculty members of the institution to apply to various funding agencies to secure research grants. It has also convinced the parent institution to sanction certain amount of research grants to faculty members of the institution. The IQAC exercises every possible endeavour to promote and sensitise research climate on campus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		01
Outlay in Rs. Lakhs		1200000		600000

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		06		01
Outlay in Rs. Lakhs		3.81		0.8

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	01	01
Non-Peer Review Journals			
e-Journals			
Conference proceeding	05	13	07

3.5 Details of Impact factor of publication

Rang   Average   h-index   Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		DST	1200000	600000
Minor projects		UGC	381500	381500
Interdisciplinary projects				
Industry Sponsored				
Projects sponsored by the University/ College				
Any other (Specify)				
Total				

3.7 No. of books published
i) With ISBN No.: 05   Chapter in Edited Books: 05
ii) Without ISBN No.: 01
3.8 No. of University Departments receiving funds from
UGC-SAP   CAS   DST-FIST
DPE   DBT Scheme / funds
3.9 For colleges
Autonomy   CPE   DBT Star Scheme
INSPIRE   CE   Any Other (Specify)
3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource person: 03

3.13 No. of collaborations

International   National   Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency: **434000**   From Management of University / College

Total

3.16 No. of patents received this year

Type of Patents		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
		01				

3.18 No of faculty from the Institution who are PhD guides **07** and
Students registered under them: **54**

3.19 No. of PhD awarded by faculty from the Institutions: 08

3.20 No. of research scholars receiving the fellowship (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other

3.21 No. of students participated in NSS events:

University level: 04   State level: 02

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organised

University forum   College forum

NCC   NSS: 01   Any Other: 4

3.26 Major Activities during the year in the sphere of extension activities and Intentional responsibility

Criterion –IV
4. Infrastructure and Learning Resource
4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.35 acres	-	State Government and College Management	12.35 acres
Class rooms	24	-	College Management	24
Laboratories	04	-	College Management	04
Seminar halls	01	-	College Management	01
No. of important equipment purchased (≥ 1-0 lakh) during the current year	420	331	UGC and College Management	751
Value of the equipment purchased during the year (Rs. in Lakhs)	20,66,392/-	9,94,025	UGC and College Management	30,60,417/-
Others	Hostels, Multi-purpose hall, Shooting range hall			

4.2 Computerization of administration and library

Office:
1. The office is fully computerized.
2. The office having 10 computer sets connected via LAN.
3. All accounting work completely through Tally Software.
4. Other office activities and processes carried out through CMS Software
5. College office having 03 Scanners, 05 Printers and 02 Photocopy Machines
Library (Network Resource Centre):
1. The computerized library with SOUL 2.0 Software (developed by INFLIBNET) since 2002.
2. All library operations including circulation being online (OPAC).
3. Barcode technology used for circulation and stock verification operations.
4. The facility of access to e-resources (N-LIST and Open Source) available.
5. **25** computer systems available with LAN and Internet connectivity available.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20578	26,43,904/-	845	1,81,216/-	23423	28,25,220/-
Reference Books	328	6,42,746/-	167	63,158/-	495	7,05,904/-
e-Books	90000+ (N-LIST)	-	-	-	90000+	-
Journals	10	20,000/-	-	-	10	20,000/-
e-Journals	40000+ (N-LIST)	-	-	-	40000+	-
Digital Database	-	-	-	-	-	-
CD & Video	33	??????	-	-	33	??????
Others (Specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	80	01	01	01	01	01	01	-
Added	25	-	-	-	-	-	-	-
Total	105	01	01	01	01	01	01	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation

This year college has procured again 25 PCs Think Center Lenovo Core I3 with 2 GB RAM and 500 GB HDD. Along with these new one, we are having total 80 Computers from these 20 computers too old and can't be repaired. The computers which are under maintenance, they are repaired and again utilized at required source. As in administration there is more used of computers as they has to maintain all record and so some computer are replace with new one. Thus such type circulation comes under administration, GOI office, other departments and library. The college has already taken broad band internet connection from BSNL under unlimited downloading plan. In office, the college has already purchased College Management System (CMS), this year it has been upgraded with some additional changes as per the requirement. This required changes by CMS Nagpur. The changes in software have been on server as well as on client side, for junior and senior section.

This year college has started English Language Laboratory, so 11 new computers with 10 headphones and 10 speakers, projector are provided to this department which is fully networked with 16 port switch and internet facility. This laboratory provides English language training to speak and learn using computers and English language software.

In Computer department, there are some computers under maintenance, as they are used to conduct the practical for senior student i.e. B.Sc. and B.C.A. So if some problem get arises in computer they are repaired and formatted with new operating system installation with additional application software and programming language. In this department other accessories like printer, scanner and projector, which are utilized for designing ppts and projector is used to give theoretical and practical presentation. The lab is equipped with two network using star topologies with 24 port and 16 port switches.

Computers are given to other department with upgrade version for teaching, learning and evaluation with some additional accessories like printer, scanner and projector with internet facility to each department for conducting lectures using ppt.

In Library and Information Science, the college has already procured SOLE software from Inflibnet for maintain Acquisition, Catalogue, Circulation, Serials, General operation. Student can access the books which they required using OPAC server.

In future the college is again procuring some additional accessories as per the requirement.

4.6 Amount spent on maintenance in lakhs:

i) ICT   24163/-

ii) Campus Infrastructure and facilities   105018/-

iii) Equipments   96213/-

iv) Others   23250/-

Total: **250144/-**

Criterion –V

5. Student Support and Progression

5.1 Contribution of IQAC in Enhancing Awareness about Student Support Service

1. The IQAC asks the concerned faculty members to update prospectus.
2. The IQAC prepared the academic calendar.
3. The notices displayed on the notice boards as per the guidelines from the IQAC
4. The students consulted, as suggested by the IQAC, through SMS and E-mail.
5. The college website spread awareness about students support services.

5.2 Efforts made by the institution for tracking the progression

1. The results of university examinations analysed and feedback on the progression of students sought after.
2. The seminars and oral testing conducted.
3. Evaluation of students through tests and examinations undertaken.

5.3 (a) Total Number of students

UG	PG	PhD	Others
1438	38	12	-

(b) No. of students outside the state   -

(c) No. of international students   -

Men   Women

No	%
970	67.45

No	%
468	32.55

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
612	152	18	423	05	1210	730	175	25	508	08	1446

Demand ratio: **06%** more than allotment   Dropout%:   **0.41**

5.4 Details of student support for coaching for competitive examinations (If any)

1. The active Competitive Examinations Guidance Cell available.

2. The coaching classes for entry in services available.

   The above cell and classes consistently guided the students many of whom got placed in various service sectors.

No. of students beneficiaries   **110**

5.5 No. of students qualified in these examinations

NET   02   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   20

5.6 Details of student counseling and career guidance

1. The Career and Counselling Committee of the college regularly counselled the students in relation to their career.

2. The committee also held counselling programmes inviting experts to guide the students from the prospective of career.

No. of students benefited: **324**

5.7 Details of campus placement

On campus			Off Campus
Number of Organization Visited	Number of Students Participated	Number of Students Placed	Number of Student Placed
01	21	19	-

5.8 Details of gender sensitization programmes

1.The college organized **health diagnosis camps** during the academic year.

2.Lectures on **gender equality** were arranged.

3.Rallies were conducted to sensitize gender issues.

4.Some of the female students were adopted.

5.The programmes on legal literacy, especially with reference to women, organized.

5.9 Student Activities

5.9.1 No. of students participated in Sports, Games and other events

State /University level | 02 | National level | 02 | International level | -

No. of students participated in cultural events

State /University level | 10 | National level | - | International level | -

5.9.2 No. of medals/ awards won by students in sports, games and other events

Sport:

State /University level | ??? | National level | ??? | International level | ???

Culture:

State /University level | 03 | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	-	-
Financial support from Government	400	18,24,855/-
Financial support from other sources	14	2,10,000/-
Number of students who received International/ National recognition	-	-

5.11 Student organized / initiatives

Fairs:

State /University level | - | National level | - | International level | - |

Exhibition:

State /University level | - | National level | - | International level | - |

5.12 No. of social initiatives undertaken by the students: | **10** |

5.13 Major grievances of students (if any) redressed: | **03** |

Criterion –VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> To make education facilities available to the common people so as to enable them to understand life and to make them capable of facing the challenges of the world through all-round physical, ethical and intellectual development of their personality.

6.2 Does the Institution has a management Information System: **YES**

6.3 Quality Improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Curriculum development is solely a matter that falls within the privilege of the affiliating university. However, the college:
>
> 1. Submits suggestions and feedback to the Boards of Studies of the university.
> 2. The faculty members that have been members on or the Chair of Board of Studies regularly contribute to the curriculum development process.
> 3. These members/ chair have designed the up-to-date curricula.
> 4. The college organizes workshops on the revised syllabi and promotes its faculty members to participate in the similar workshops organized by other agencies.

6.3.2 Teaching and Learning

> 1. The college adopts the student-centric teaching methodology.
> 2. The college lays a special emphasis on the interactive teaching methods.
> 3. There has been a fair use of Information and Communications Technology (ICT) by the faculty members in the classrooms.
> 4. The field visits/ study tours have been arranged.
> 5. The seminars of students conducted and the feedback from the students, alumni and guardians has been collected.
> 6. There is an up-to-date language laboratory on campus that helps develop communication skills of the students.

6.3.3 Examination and Evaluation

1. The college is especially known for its zero-tolerance policy on the malpractice and canvassing of any kind.
2. A fair and impartial conduct of examinations has been undertaken by the college.
3. The college conducts prompt and timely evaluation in the form of Central Assessment Programme (CAP).
4. The college has an independent examinations cell.
5. The internal squad appointed by the college ensures the disciplined and smooth conduct of examinations.

6.3.4 Research and Development

1. **01 Major Research Project** in progress, 01 Minor Research Project completed and **07** others in progress during the academic year 2014-15.
2. **36** candidates were registered for PhD research with the research supervisors of the college.
3. **09** International and **19** National research paper publications came to the credit of the college.
4. **05** books by the faculty members of the college were published during the academic year.
5. The number of chapters published in different books by the faculty members was **05**.
6. **02** faculty members promoted for their research under the Faculty Improvement Programme (FIP) of the UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Upgrade of the Knowledge Resource Centre completed.
2. 16-Station gymnasium available.
3. Upgrade of the laboratories was in progress during the academic year 2014-15.
4. The construction work of the Shooting Range Hall and Indoor Sports Facility Hall was in progress during the year.
5. The Open Study Centre renovation work completed.
6. Flooring work of the ground floor of the library completed.
7. There were **331** instruments bought by the college.
8. The construction work of Indoor Sports Facilities Hall completed.

6.3.6 Human Resource Management

1. The faculty members and other personnel have been deputed for the orientation, refresher and other training courses.
2. The college exchanges faculty members as visiting guest.
3. Services of the outside faculty members hired on the visiting basis when required.

6.3.7 Faculty and Staff recruitment

The process of recruitment of the faculty and staff has been carried out in accordance with the rules, regulations and policies defined by the UGC, State Government and the affiliating University.

6.3.8 Industry Interaction / Collaboration

1. The college signed up Memoranda of Understanding (MoUs) with the various external agencies.
2. The Study Tours to various industries were arranged by the college.
3. The guidance sessions of the industrial experts were arranged on campus.
4. The college works in collaboration with certain external agencies.

6.3.9 Admission of Students

1. The college always maintains transparency in the admission process.
2. The reservation policy defined by the UGC, State Government and the affiliating University has been implemented.
3. The admission notice has been published in the leading newspapers.
4. The criterion of merit has been given priority from the perspective of admission of students.

6.4 Welfare scheme for

Teaching	The facilities of loan, Self-help Savings, Group Insurance, Co-Operative Credit Society have been available on campus
Non-teaching	The facilities of loan, Group Insurance, Co-Operative Credit Society have been available on campus
Students	The Earn & Learn Scheme, Insurance, Students Aid Fund and Health Facilities, etc. are available to the students.

6.5 Total corpus fund generated: Rs. 6,76,143/-

6.6 Whether annual financial audit has been done?:   Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The Affiliating University	Yes	Local Inquiry Committee (LIC)
Administrative	Yes	State Government	Yes	Auditor General

6.8 Does the University/ Autonomous College declare result within 30 days?

For UG Programme   Yes

For PG Programme   No

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

Although the process of examination is subject to the university, the college always puts suggestions to the university from the point of view of smooth conduct of examinations. The following suggestions of the college were adopted by the university:
1. The sitting squad was appointed by the university at those examination centres considered sensitive by the university.
2. The mobile squads were appointed by the university to check the process of examination at every centre falling within jurisdiction of the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?   N. A.

6.11 Activities and support from the Alumni Association

1. The alumni meet has been arranged twice a year by the college.
2. The uniforms and stationery have been provided to the needy and poor students by the alumni proposed to.
3. The alumni also contribute to social development via the programmes organized by the college.

6.12 Activities and support from the Parent-Teacher Association

1. The meetings of parents are arranged as per requirement. The parents are counselled to send their children to college regularly.
2. The parents are requested to adopt the poor students of the college and extend the best possible help on their part.

6.13 Development programmes for support staff

1. The support staff has been encouraged to partake in the orientation, refresher and similar training courses.
2. The support staff has been counselled to develop their efficiency level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. The college plants saplings every year.
2. The college conducts awareness programmes to conserve the environment.
3. Vermiculture has been developed and maintain by the college.
4. The LED and CFL lamps have been used on campus.
5. E-waste has been properly disposed off.
6. The garden and lawn have been properly maintained.
7. The trees on campus have been reared and maintain in the best possible manner.

Criterion –VII

7. Innovation and Best Practices

7.1 Innovation introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

- Website upgraded to make future on-line admission process possible.
- Started various certificate courses sponsored by Tata Institute of Social Science, Mumbai (TISS). Name of this course is National University Students Skill Development, i.e. NUSSD.
- All departments have clubs & associations.
- **Samarth Utsava:** This program arranged in over a week. Organized popular person's lectures, speech, debates and essay writing competitions and health checkup camp for the students continues.
- Organized Police Recruitment Training Camp to increase self employability.
- Re-designed website.
- Up-gradation of CMS, Biometric and Tally software

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Collaborate with TISS institute and run certificate course continuous.
- Placement Cell started with the help of TISS.
- Construction of indoor game hall in progress.

7.3 Give two best Practices of the institution (*please see the format in the NAAC Self –study Manuals*)

- Student-Teacher Guardian Program.
- Earn & learn Scheme.
- Various certificate course run by TISS.
- Female students participated in Women's Empowerment, Save Girls child, rally and other programs.
- Meritorious awards for students standing in order of merit.
- Lifelong and extension education programme

* Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness /protection

- The Institution always emphasizes on the necessity of keeping the campus totally pollution- free and making the surroundings completely clean. For this purpose trees are planted every year & students are inspired to take part in programmes of aforestation.
- Particular attention is given to keep the college campus plastic- free.
- Ground water recharging
- Waste water management (equalization tank)

7.5 Whether environmental audit was conducted?

YES

7.6 Any other relevant information the institution wishes to add. (For example SWOC Analysis)

Strength:
- The largest number of learners in the area.
- Availability of N-LIST e-resources.
- Up-to-date language Laboratory.
- The best examination center.

Weakness:
- Limited infrastructure facilities.
- Non-grant BCA and MA courses.

Opportunities:
- To run certificate courses likes DBM, Water Treatment and Sericulture
- More job opportunities through industry linkages.

Challenges:
- Strengthening research through industry linkages.
- Developing communication/ soft skills of students coming from vernacular medium.
- To prevent marriages of the female students during their education.
- Preparing students for English as a medium of ?????????

8. **Plans of institution for next year**

- To organize a National Seminar on Teaching-Learning Process.
- To conduct an orientation programme for teachers
- To cater to the needs of slow learners through remedial classes
- To conduct an academic audit of departments
- To promote collaborative research through MoUs
- To augment infrastructural facilities
- To update the college website with a new format
- To increase programme options available to students in terms of Diplomas and certificate course.
- To extend the infrastructure.

Name _____   Name _____

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC