

2012-13

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institution will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to details the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the result of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the academic year. For example, July 1, 2012 to June 30, 2013)

Part-A

I. Details of the Institution

1.1	Name of the Institution	Arts, Science and Commerce College, Ambad Dist. Jalna
1.2	Address Line 1	Near Govt. ITI College
	Address Line 2	Jalna- Beed Road
	City/Town	Ambad
	State	Maharashtra
	Pin Code	431204
	Institution e- mail address	mssambad@gmail.com
	Contact Nos.	9422219641, 9423938577
	Name of the Head of the Institution	Dr Bhagwat J Katare
	Tel. No. with STD Coode	02483-220044, 220015
	Mobile	09422219641
	Name of the IQAC Coordinator	Dr Milind B Pandit
	Mobile	9422713129
	IQAC e-mail address	mssambad@gmail.com
1.3	NAAC Track ID (For ex. MHCOGN 18879)	MHCOGN11214
1.4	NAAC Executive Committee No. & Date:	EC/32/208 (03 May 2004)
1.5	Website address:	www.mssambad.co.in
	Web- link of the AQAR:	www.mssambad.co.in/AQAR12-13.pdf

1.6 Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.45	2004	2004-2009

- 1.7 Date of Establishment of IQAC: 14/06/2005
- 1.8 AQAR for the year 2012-13
- 1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by the NAAC.
- i. AQAR 2011-12 (20/03/2017)
 - ii. AQAR 2012-13 (20/03/2017)
 - iii. AQAR 2013-14 (20/03/2017)
 - iv. AQAR 2014-15 (20/03/2017)

1.10 Institution Status

- | | | | | | |
|---------------------------|-------------------------------------|---------|-------------------------------------|---------|-------------------------------------|
| University | <input checked="" type="checkbox"/> | State | <input checked="" type="checkbox"/> | Central | <input checked="" type="checkbox"/> |
| Deemed | <input checked="" type="checkbox"/> | Private | <input checked="" type="checkbox"/> | | |
| Affiliated College | | Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| Constitute College | | Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| Autonomous college of UGC | | Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |

Type of Institution

- | | | | | | |
|----------------|-------------------------------------|-------|-------------------------------------|--------|-------------------------------------|
| Co-educational | <input checked="" type="checkbox"/> | Men | <input checked="" type="checkbox"/> | Women | <input checked="" type="checkbox"/> |
| Urban | <input checked="" type="checkbox"/> | Rural | <input checked="" type="checkbox"/> | Tribal | <input checked="" type="checkbox"/> |

Financial Status

- | | | | | | |
|-------------------------------|-------------------------------------|------------------------|-------------------------------------|---------|-------------------------------------|
| Grant-in-aid | <input checked="" type="checkbox"/> | UGC 2(f) | <input checked="" type="checkbox"/> | UGC 12B | <input checked="" type="checkbox"/> |
| Grant-in-aid + self financing | <input checked="" type="checkbox"/> | Totally self financing | <input checked="" type="checkbox"/> | | |

1.11 Type of Faculty/ Programme

- | | | | | | |
|-------------|-------------------------------------|----------------|-------------------------------------|------------|-------------------------------------|
| Arts | <input checked="" type="checkbox"/> | Science | <input checked="" type="checkbox"/> | Commerce | <input checked="" type="checkbox"/> |
| Law | <input checked="" type="checkbox"/> | Phys Edu. | <input checked="" type="checkbox"/> | TEI(Edu) | <input checked="" type="checkbox"/> |
| Engineering | <input checked="" type="checkbox"/> | Health Science | <input checked="" type="checkbox"/> | Management | <input checked="" type="checkbox"/> |

Other (Specify) BCA, MA (Marathi)

1.12 Name of the Affiliating University

Dr Babasaheb Ambedkar Marathwada, University, Aurangabad

1.13 Special status conferred by Central /State Government – UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/ Central Govt. /University	-	
University with Potential for Excellence	UGC-CPE	-
DST Star Scheme	UGC-CE	-
UGC Special Assistance Programme	DST-FIST	-
UGC-Innovative PG Programmes	Any other	-
UGC-COP Programme	-	

2. IQAC Composition and Activities

2.1 No. of Teachers 09

2.2 No. of Administrative/ Technical Staff 01

2.3 No. of Students 01

2.4 No. of Management representatives 01

2.5 No. of Alumni 01

**2.6 No. of any other stakeholder and
Community representatives** 01

2.7 No. of Employers/ Industrialist 01

2.8 No. of other External Experts 02

2.9 Total No. of Members 16

2.10 No. of IQAC meeting held

2.11 No. of meetings with various stakeholders No. 01 Faculty 04
Non-teaching Staff Students 01 Alumni 01 Others -

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/ Conferences/ Workshop/ Symposia organized by the IQAC

Total Nos. International National
 State Institutional Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the years towards quality enhancement and the outcome achieved by the end of the year*

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome appearing around by the end of March

Plan of Action	Achievements
Establishing Open Study Centre	The college established an open study center
Setup of Indoor Sports Facility hall	The construction work took place

* Attach the Academic Calendar of the year as Annexure.

2.15 Weather the AQAR was placed in statutory body: Yes No

Management Syndicate any other body

Provide the details of the action taken

**The Annual Quality Assurance Report (AQAR) of the IQAC
2012-13**



**Matsyodari Shikshan Sanstha's
Arts, Science and Commerce College, Ambad**

Dist. Jalna MS — 431 204

Affiliated to

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

(NAAC Accredited at B Level)



**To
NAAC
National Assessment and Accreditation Council Bangalore**

Criterion – I

I. Curricular Aspects

1.1 Detailed about Academic Programmes

Level of the Programme	Number of existing Programme	Number of programmes added during the year	Number of self-financing programme	Number of Value added/ Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	05	-	05	03
Others	-	-	04*	-
Total	10	-	11	03

* Home Science, Physical Education, Psychology and Computer Science are the subjects being run as self-financing subjects

Interdisciplinary	-	-	-	-
Innovative	05	-	05	03

(i) Flexibility of the Curriculum:

CBSE Core Elective option Open option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	-

1.2 Feedback from stakeholders* Alumni Parents Employers Students

1.3 Whether there is any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

The revision or update of regulation or syllabi has been the sole privilege of the affiliating university. However, some of the faculty members have represented the college at the Board of Studies of the university. Those that were part of the board have actively participated in the process of the aforementioned revision or update. A faculty member from the Department of Sociology of the college has worked as the **chair** of the **Board of Studies** in the subject of Sociology which created a lot of scope for the revision or update of regulation or syllabi. Accordingly, the member introduced: **1. Indian Social Structure** **2. Religion in Indian Society** **3. Interdisciplinary Elements** and **4. Population and Society** as the major areas of syllabi. Also, the **30-20 pattern** of marks for the theory and internal assessment modes respectively was introduced by the faculty member during the academic year 2012-13.

1.4 Any new Department/ Centre introduced during the year. If yes, give details. N.A.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professor	Associate Professor	Professor	Others
23	14	09	-	-

2.2 No. of permanent faculty with PhD

10

2.3 No. of Faculty Positions Required(R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Other		Total	
R	V	R	V	R	V	R	V	R	V
23	10	-	-	-	-	-	-	23	10

2.4 No. of guest and visiting faculty and temporary faculty

-

-

15

2.5 Faculty participation in conference and symposia:

No. of Faculty	International level	National level	State level
Attended	04	17	-
Presented papers	02	12	-
Resource Persons	-	01	02

2.6 Innovative process adopted by the institution in Teaching & Learning

The college carries out the innovation process adopting the following activities on campus, 1. Demonstrations 2. Memoranda of Understanding (MoUs) 3. Project Work 4. Peer-group Teaching 5. Power point Presentations 6. Group Discussion 7. Interactive Teaching 8. Seminars

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination / Evaluation reforms initiated by the institution

1. The college always puts constructive suggestions to the affiliating university when it comes to examination/evaluation reforms.
2. The college conducts the central assessment programme (CAP) on its campus.
3. The college has functioned as the distributor of question papers of the university examinations within the radius of Ambad and Ghansawangi tehsils.
4. The college makes photocopy of the answer book to the students registering their grievance.

2.9 No. of faculty members involved in curriculum restricting/ revision/ syllabus

development as a member of Board of Study/ Faculty/ Curriculum development workshop

02	01	-
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2.10 Average percentage of attendance of students

81.70

2.11 Course/ Programme wise

Distribution of pass percentage

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I%	II%	III%	Pass
BA	84	02.38	58.33	10.71	-	71.42
B.Sc.	30	13.33	10.00	-	-	23.33
B.Com.	91	07.69	40.66	-	-	48.35
BCA	21	81.00	4.76	14.24	-	100
MA	-	-	-	-	-	81.00

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning process:

1. The IQAC arranges consistent interface with the faculty members, other personnel and management. The Principal monitors the executive plan as per decision of the IQAC.
2. The IQAC prepares the academic plan and the academic calendar right at the onset of every academic year.
3. The academic diaries are maintained and audited.
4. The examination results are analysed and the require suggestions are given to the faculty members concerned.
5. The work has been allotted among the faculty members and other members on the staff as per plan chalked out by the IQAC. The allotted work has been assessed time and again by the IQAC.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programme	Number of faculty benefited
Refresher courses	01
UGC-Faculty Improvement Programme	-
HRD programmes	02
Orientation programmes	-
Faculty exchange programme	03
Staff training conducted by the university	01
Staff training conducted by other institutions	02
Summer / Winter school, Workshop, etc.	01
Others	01

2.14 Details of Administrative technical staff

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent position filled during the year	Number of position filled temporarily
Administrative Staff	24	11	-	-
Technical Staff	17	10	02	-

Criterion –III:

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/ Promoting Research Climate in the institution

The IQAC has always taken proper initiatives to sensitise or promote research climate in the institution. For example, it asks the faculty members of the institution to apply to various funding agencies to secure research grants. It has also convinced the parent institution to sanction certain amount of research grants to faculty members of the institution. The IQAC exercises every possible endeavour to promote and sensitise research climate on campus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	07	-	-
Outlay in Rs. Lakhs	1.9	4.34	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	06	2
Non-Peer Review Journals	03		
e-Journals			
Conference proceeding	09	15	01

3.5 Details of Impact factor of publication

Rang Average h-index Nos. in
SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor projects		UGC	434000	314000
Interdisciplinary projects				
Industry Sponsored				
Projects sponsored by the University/ College				
Any other (Specify)				
Total				

3.7 No. of books published

i) With ISBN No.: **05** Chapter in Edited Books: **07** ii) Without ISBN No.:

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme / funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (Specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource person: 05

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency: **434000**

From Management of University / College

Total

3.16 No. of patents received this year

Type of Patents		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
		01				

3.18 No of faculty from the Institution who are PhD guides **02** and Students registered under them: **16**

3.19 No. of PhD awarded by faculty from the Institutions 01

3.20 No. of research scholars receiving the fellowship (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organised

University level

State level

National level

International level

3.26 Major Activities during the year in the sphere of extension activities and Intentional responsibility

Criterion –IV

4. Infrastructure and Learning Resource

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.35 acres	-	State Government and College Management	12.35 acres
Class rooms	24	-	College Management	24
Laboratories	04	-	College Management	04
Seminar halls	01	-	College Management	01
No. of important equipment purchased (\geq 1-0 lakh) during the current year	26	343	UGC and College Management	369
Value of the equipment purchased during the year (Rs. in Lakhs)	6,58,780/-	2,03,000/-	-	8,61,780/-
Others	Hostels, Multi-purpose hall, Shooting range hall	-	-	-

4.2 Computerization of administration and library

Office:

1. The office is fully computerized.
2. The office having 10 computer sets connected via LAN.
3. All accounting work completely through Tally Software.
4. Other office activities and processes carried out through CMS Software
5. College office having 03 Scanners, 05 Printers and 02 Photocopy Machines

Library (Network Resource Centre):

1. The computerized library with SOUL 2.0 Software (developed by INFLIBNET) since 2002.
2. All library operations including circulation being online (OPAC).
3. Barcode technology used for circulation and stock verification operations.
4. The facility of access to e-resources (N-LIST and Open Source) available.
5. 25 computer systems available with LAN and Internet connectivity available.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20604	21,23,591/-	1199	3,52,764/-	21803	24,76,355/-
Reference Books	296	4,46,512/-	22	1,42,513/-	318	5,89,025/-
e-Books	90000+ (N- LIST)	-	-	-	90000+	-
Journals	10	20,000/-	-	-	10	20,000/-
e-Journals	30000 (N- LIST)	-	-	-	30000	-
Digital Database	-	-	-	-	-	-
CD & Video	33	??????	-	-	33	??????
Others (Specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	30	01	01	01	01	01	01	-
Added	25	-	-	-	-	-	-	-
Total	55	01	01	01	01	01	01	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation

Last year we were having 20 Machines, this year the college has procured again 10 computers with highest configuration than previous. Some of the computers from the previous quantity are under maintenance. So they were replaced with new one, the replacement was done in administration; GOI office, other departments and library, and the remaining computer other are transferred to computer department with the old one for maintenance. The college has already taken broad band internet connection from BSNL under unlimited downloading plan. In office, the college has already purchased College Management System (CMS), this year it has been upgraded with additional changes as per the requirement. The changes in software have been on server as well as on client side, for junior and senior section.

In Computer department, there are some computers under maintenance, as they are used to conduct the practical for senior student i.e. B.Sc. and B.C.A. So each year they are repaired and formatted with new operating system installation with additional application software and programming language. The college has already provided other accessories like printer, scanner and projector, which are used to printing notes, ppts, and projector is used to give theoretical and practical presentation. The lab is equipped with two network using star topologies with 24 port and 16 port switches.

Computers are given to other department with upgrade version for teaching, learning and evaluation with internet facility and projector to each department for conducting lectures using ppt.

In Library and Information Science, the college has already procured SOLE software from Inlibnet for maintain Acquisition, Catalogue, Circulation, Serials, General operation. Student can access the books which they required using OPAC server.

In future the college is again procuring some additional accessories as per the requirement.

4.6 Amount spent on maintenance in lakhs:

i) ICT	6000/-
ii) Campus Infrastructure and facilities	14935/-
iii) Equipments	118781/-
iv) Others	135755/-
Total:	275471/-

Criterion –V

5. Student Support and Progression

5.1 Contribution of IQAC in Enhancing Awareness about Student Support Service

1. The IQAC asks the concerned faculty members to update prospectus.
2. The IQAC prepared the academic calendar.
3. The notices displayed on the notice boards as per the guidelines from the IQAC
4. The students consulted, as suggested by the IQAC, through SMS and E-mail.
5. The college website spread awareness about students support services.

5.2 Efforts made by the institution for tracking the progression

1. The results of university examinations analysed and feedback on the progression of students sought after.
2. The seminars and oral testing conducted.
3. Evaluation of students through tests and examinations undertaken.

5.3

(a) Total Number of students

UG	PG	PhD	Others
981	34	16	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
686	69.92

Women

No	%
295	30.08

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
423	90	06	335	-	854	500	121	10	350	04	985

Demand ratio: **06% more than allotment**

Dropout%: **0.59**

5.4 Details of student support for coaching for competitive examinations (If any)

1. The active Competitive Examinations Guidance Cell available.
2. The coaching classes for entry in services available.
The above cell and classes consistently guided the students many of whom got placed in various service sectors.

No. of students beneficiaries **125**

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	27

5.6 Details of student counseling and career guidance

1. The Career and Counselling Committee of the college regularly counselled the students in relation to their career.
2. The committee also held counselling programmes inviting experts to guide the students from the prospective of career.

No. of students benefited: **795**

5.7 Details of campus placement

On campus			Off Campus
Number of Organization Visited	Number of Students Participated	Number of Students Placed	Number of Student Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. The college organized **health diagnosis camps** during the academic year.
2. Lectures on **gender equality** were arranged.
3. Rallies were conducted to sensitize gender issues.
4. Some of the female students were adopted.

5.9 Student Activities

5.9.1 No. of students participated in Sports, Games and other events

State /University level National level International level

No. of students participated in cultural events

State /University level National level International level

5.9.2 No. of medals/ awards won by students in sports, games and other events

Sport:

State /University level National level International level

Culture:

State /University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	-	-
Financial support from Government	307	12,46,415
Financial support from other sources	12	1,75,000/-
Number of students who received International/ National recognition	-	-

5.11 Student organized / initiatives

Fairs:

State /University level

National level

International level

Exhibition:

State /University level

National level

International level

5.12 No. of social initiatives undertaken by the students:

14

5.13 Major grievances of students (if any) redressed:

03

Criterion –VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To make education facilities available to the common people so as to enable them to understand life and to make them capable of facing the challenges of the world through all-round physical, ethical and intellectual development of their personality.

6.2 Does the Institution has a management Information System: YES

6.3 Quality Improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is solely a matter that falls within the privilege of the affiliating university. However, the college:

1. Submits suggestions and feedback to the Boards of Studies of the university.
2. The faculty members that have been members on or the Chair of Board of Studies regularly contribute to the curriculum development process.
3. These members/ chair have designed the up-to-date curricula.
4. The college organizes workshops on the revised syllabi and promotes its faculty members to participate in the similar workshops organized by other agencies.

6.3.2 Teaching and Learning

1. The college adopts the student-centric teaching methodology.
2. The college lays a special emphasis on the interactive teaching methods.
3. There has been a fair use of Information and Communications Technology (ICT) by the faculty members in the classrooms.
4. The field visits/ study tours have been arranged.
5. The seminars of students conducted and the feedback from the students, alumni and guardians has been collected.
6. There is an up-to-date language laboratory on campus that helps develop communication skills of the students.

6.3.3 Examination and Evaluation

1. The college is especially known for its zero-tolerance policy on the malpractice and canvassing of any kind.
2. A fair and impartial conduct of examinations has been undertaken by the college.
3. The college conducts prompt and timely evaluation in the form of Central Assessment Programme (CAP).
4. The college has an independent examinations cell.
5. The internal squad appointed by the college ensures the disciplined and smooth conduct of examinations.

6.3.4 Research and Development

1. **07** Minor Research Projects in progress during the academic year 2012-13.
2. **16** candidates were registered for PhD research with the research supervisors of the college.
3. **10** international and **15** National level research paper publications came to the credit of the college.
4. **04** books by the faculty members of the college were published during the academic year.
5. The number of chapters published in different books by the faculty members was **04**.
6. **02** faculty members promoted for their research under the Faculty Improvement Programme (FIP) of the UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The extension work of the library building of the college was in progress.
2. Extension work of Network Resource Center (NRC) was completed during the academic year 2012-13.
3. 16-Station gymnasium available.
4. Upgrade of the laboratories was in progress during the academic year 2012-13.
5. The construction work of the Shooting Range Hall and Indoor Sports Facility Hall was in progress during the year.
6. CCTV cameras were established on the college building.
7. Water purifiers and water coolers as well as **02** photocopy machines were available.
8. There were **343** instruments bought by the college.

6.3.6 Human Resource Management

1. The faculty members and other personnel have been deputed for the orientation, refresher and other training courses.
2. The college exchanges faculty members as visiting guest.
3. 02 faculty members were deputed to partake in the skill-based training programme held by Infosys, Pune.

6.3.7 Faculty and Staff recruitment

The process of recruitment of the faculty and staff has been carried out in accordance with the rules, regulations and policies defined by the UGC, State Government and the affiliating University.

6.3.8 Industry Interaction / Collaboration

1. The college signed up Memoranda of Understanding (MoUs) with the various external agencies.
2. The Study Tours to various industries were arranged by the college.
3. The guidance sessions of the industrial experts were arranged on campus.
4. The college works in collaboration with certain external agencies.

6.3.9 Admission of Students

1. The college always maintains transparency in the admission process.
2. The reservation policy defined by the UGC, State Government and the affiliating University has been implemented.
3. The admission notice has been published in the leading newspapers.
4. The criterion of merit has been given priority from the perspective of admission of students.

6.4 Welfare scheme for

Teaching	The facilities of loan, Self-help Savings, Group Insurance, Co-Operative Credit Society have been available on campus
Non-teaching	The facilities of loan, Group Insurance, Co-Operative Credit Society have been available on campus
Students	The Earn & Learn Scheme, Insurance, Students Aid Fund and Health Facilities, etc. are available to the students.

6.5 Total corpus fund generated:

Rs. 9,02,477/-

6.6 Whether annual financial audit has been done?:

Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The Affiliating University	Yes	Local Inquiry Committee (LIC)
Administrative	Yes	State Government	Yes	Auditor General

6.8 Does the University/ Autonomous College declare result within 30 days?

For UG Programme

Yes

For PG Programme

No

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

Although the process of examination is subject to the university, the college always puts suggestions to the university from the point of view of smooth conduct of examinations. The following suggestions of the college were adopted by the university:

1. The sitting squad was appointed by the university at those examination centres considered sensitive by the university.
2. The mobile squads were appointed by the university to check the process of examination at every centre falling within jurisdiction of the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

1. The alumni meet has been arranged twice a year by the college.
2. The uniforms and stationery have been provided to the needy and poor students by the alumni proposed to.
3. The alumni also contribute to social development via the programmes organized by the college.

6.12 Activities and support from the Parent-Teacher Association

1. The meetings of parents are arranged as per requirement. The parents are counselled to send their children to college regularly.
2. The parents are requested to adopt the poor students of the college and extend the best possible help on their part.

6.13 Development programmes for support staff

1. The support staff has been encouraged to partake in the orientation, refresher and similar training courses.
2. The support staff has been counselled to develop their efficiency level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. The college plants saplings every year.
2. The college conducts awareness programmes to conserve the environment.
3. Vermiculture has been developed and maintain by the college.
4. The LED and CFL lamps have been used on campus.
5. E-waste has been properly disposed off.
6. The garden and lawn have been properly maintained.
7. The trees on campus have been reared and maintain in the best possible manner.

Criterion –VII

7. Innovation and Best Practices

7.1 Innovation introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

- The Continuous evaluation system is introduced
- Teachers Dairy: All teachers maintained their daily diary and took signed by principal every working day.
- Spoken English Course Start for students by department of English.
- Communication and analytical skill development course started from this year. This course offered by with the collaboration of Dr. B.A.M.U., Aurangabad and Infosys BPO, Pune.
- Academic and administrative audit introduced
- Use of technology to develop the skill of the non-teaching personnel.
- Language proficiency training to students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Increased student's admission capacity in arts and commerce faculty.
- Construction of shooting range hall started in this academic year.
- Construction of indoor game hall started in this academic year

7.3 Give two best Practices of the institution (*please see the format in the NAAC Self–study Manuals*)

- **Samarth Utsava:** This program arranged in over a week. Organized popular person's lectures, speech, debates and essay writing competitions and health checkup camp for the students.
- Run the program of communication and analytical skill for last year degree students of all faculties. This program sponsored by Dr. BAMU, Aurangabad and Infosys BPO, Pune (MS)
- Free lodging and boarding for the students of the college (male and female).
- Adoption of students (poor and needy) by teachers.
- Free travel passes and concession in fees to the educationally and financially disadvantaged student.

* Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness /protection

- National hero's birth anniversary etc.
- Emphasis on keeping college campus wholly pollution free and clean.
- The plantation on various occasions particularly on the world Environment Day and Samarth festivities.
- Awareness campaign for e-waste management.

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (For example SWOC Analysis)

Strength:

- Highly Qualified, experienced, dedicated and stable staff
- Personality Development Programme for all the students
- Enriched and automated library
- Excellent sports facilities with full time Physical Director.
- Active career counseling and Placement cell
- Ragging free campus.
- Active IQAC
- Resources generated through Infosys Pune.

Weakness:

- Insufficient infrastructure for new added courses
- English communication gap is due to rural back ground of the students

Opportunity:

- Faculty can perform Industrial consultancy.
- To introduce P G courses
- Job training Programmes.
- Campus drive / Job????

Challenges:

- To run extra and remedial classe.
- Finding time slots to introduce short term courses.
- Motivating students to give more time to develop English language skills.
- Roof / surface rain water harvesting
- Artificial recharge for bore-well,

- waste management, water management, soil management

8. Plans of institution for next year

- To construct of laboratories with new equipments
- To construct new class rooms for newly emerged science and BCA faculties
- Collaboration with institution and industries to be initiated
- Placement cell should be strengthened.
- Job skill development programmes should be introduced.
- To organize national level conference/seminar/symposium

Name _____ Name _____

Signature of the